

Message

From: Moler, Robert [Moler.Robert@epa.gov]
Sent: 5/31/2016 7:09:15 PM
To: Cirian, Mike [Cirian.Mike@epa.gov]
CC: Vranka, Joe [vranka.joe@epa.gov]
Subject: FW: For your review: CFAC Draft Project Approach (Phase One)

Hi Mike,

Looks like Skeo is good to go for starting to develop the CIP starting in June.

I talked with Sisay a little about their project approach and we'll work with them to make a few adjustments to their estimated costs. We felt that the estimated hours for setting up interviews and taking and compiling notes was excessive. Did you have any thoughts/feedback?

We should now identify people to interview. Do you have a short list of people you would like to see interviewed? My thought is we can identify 10 – 15 initial people to interview for phase 1 (before June 21). Then, based on interview feedback we can identify an additional 5 – 10 people to interview during phase 2.

Also, what are the windows (time slots) you are available the week of June 13 so we can coordinate with Skeo? I am planning to travel to Columbia Falls on Monday 13th in the afternoon and will be available for the rest of that week so I am flexible.

I will be in my office today and most of tomorrow and Friday. Let me know what you think, thanks Mike!

Robert Moler
Community Involvement Coordinator
EPA – Montana
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From: Ashenafi, Sisay
Sent: Tuesday, May 31, 2016 8:16 AM
To: Moler, Robert <Moler.Robert@epa.gov>
Subject: RE: For your review: CFAC Draft Project Approach (Phase One)

Hi Robert,

The approach looks good to me. The only concern I have is the amount of hour they are charging for identifying people for interview. Will you be providing them with potential people that would want to be interviewed? I guess the amount of time they will expend will depend on how much information we will provide them.

Let me know if you see anything that needs to be changed. Otherwise, I can approve it and get the project going.

Hope you had a great long weekend!

Thanks,

From: Blair Stone-Schneider [<mailto:bsschneider@skeo.com>]
Sent: Friday, May 27, 2016 9:34 AM

To: Margand, Freya <Margand.Freya@epa.gov>; Conley, Tina <Conley.Tina@epa.gov>; Gatson, Crystal <Gatson.Crystal@epa.gov>; Moler, Robert <Moler.Robert@epa.gov>; Ashenafi, Sisay <Ashenafi.Sisay@epa.gov>; Cirian, Mike <Cirian.Mike@epa.gov>
Cc: Krissy Russell-Hedstrom <krissy@skeo.com>; Emily Chi <echi@skeo.com>; Sarah Alfano <salfano@skeo.com>; Alison Frost <afrost@skeo.com>
Subject: For your review: CFAC Draft Project Approach (Phase One)

Hi everyone,

Please find attached, for your review, the draft Phase One project approach for the CFAC site. This draft project approach covers activities through June 21, 2016.

Please note that this approach budgets an entire week for interviews (during the week of June 13th), which could be revised if the site team doesn't feel that the whole week will be needed. Also given that this is a multi-phased project with CAG formation as the end goal, having experienced staff on the ground in the beginning phase will allow for a more seamless transition into the next phase.

If you have any questions or need more information, please let me know. We look forward to working with the site team in the coming days to coordinate on quickly approaching activities, including travel.

Best,
Blair

Blair Stone-Schneider
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